

TOWN OF SEAGROVE

MINUTES

REGULAR MEETING December 10th, 2024

The meeting was called to order at 6:02 p.m. by Mayor David Fernandez. Those in attendance were Commissioner Carol Kim, Commissioner Homer Beheler, Commissioner Sandra Walker, and Commissioner Kathy Fernandez. Mayor Pro Tem Ed Walker was absent.

A. Approval of Minutes

The approval of the regular meeting minutes for November 12th, 2024, was motioned by Commissioner Sandra Walker.

2nd by Commissioner Kathy Fernandez.

The motion passed.

The approval of the closed session meeting minutes for November 12th, 2024, was motioned by Commissioner Carol Kim.

2nd by Commissioner Homer Beheler.

The motion passed.

B. Approval of the Financial Report

The approval of the financial report for November 2024 was motioned by Commissioner Homer Beheler.

2nd by Commissioner Carol Kim.

The motion passed.

C. Police Report

Presented by Police Chief Jason Auman

- Jason will get a quote for at least one camera for the new lobby in the upper section of Luck's Cannery.

D. Recap: Luck's Cannery Expenses, Grand Opening

- Overall, a good response was heard regarding the recent Phase II Grand Opening and Celebration of Seagrove Potters
- Two invoices for work completed were presented to the Town Board.
 - \$2,000, payable to SCM Plumbing for work to pressure sewer main from the police dept. to the new plumbing
 - \$8,889.53, payable to Cesaro's Electric for wiring the 2 HVAC units in Hall B

A motion to approve the two invoices was made by Commissioner Carol Kim.

2nd by Commissioner Kathy Fernandez

The motion passed.

E. EDC Board Meeting 12/17/24

Meeting to be held at Luck's Cannery on 12/17/24 at 8:00 with Seagrove Café to cater.

F. Wyndham Dennison Extension

Wyndham Dennison has requested an addition 90 days to clean up the property at 450 N Broad St.

A motion to extend the request by six (6) months was made by Commissioner Homer Beheler.
2nd by Commissioner Kathy Fernandez
The motion passed.

G. Staff Bonuses

A motion to give Jason Auman, Cale Latham, and Jesse Lynn each a \$300.00 bonus was made by
Commissioner Sandra Walker
2nd by Commissioner Homer Beheler
The motion passed.

H. Committee Reports

Commissioner Homer Beheler – nothing at this time
Commissioner Kathy Fernandez – the Christmas parade was great
Commissioner Carol Kim – nothing at this time
Commissioner Sandra Walker – nothing at this time

Discussion regarding 158 Boone St and the ongoing complaints with the possibility of condemning the property.

Discussion regarding the monthly Health Insurance premium to be paid directly by the town to the provider rather than being added as a stipend to Michael Cale Latham's pay.

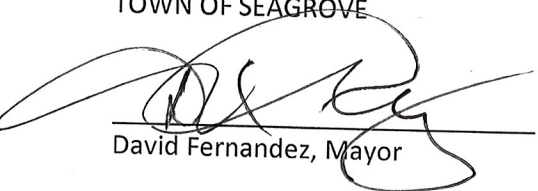
A motion to approve this method of payment, dependent upon the research as to the legality, was made
by Commissioner Homer Beheler.
2nd by Commissioner Carol Kim
The motion passed.

Public Discussion

Commissioner Kathy Fernandez motioned to adjourn the regular meeting session.
2nd by Commissioner Sandra Walker
The motion passed.


The meeting was adjourned at 6:40pm.

TOWN OF SEAGROVE



David Fernandez, Mayor

ATTEST:



Jesse Lynn, Town Clerk

BUDGET ORDINANCE 2024-2025

November Summary

	Budget Ord	Actual	Remaining	Diff from last year
<u>Expenses</u>				
General Government	128,866	60,832	68,034	9,679
Public Safety	202,881	85,044	117,837	(7,431)
Street (Lights)	6,515	3,231	3,284	1,538
Street (Powell Bill)	13,600	5,047	8,554	(1,366)
Sanitation	26,000	8,189	17,811	(4,117)
Cultural & Recreation	53,600	38,760	14,840	5,342
Total Appropriations	431,462	201,104	230,359	3,645
		47%		
Budget Ord	Actual YTD	Remaining	At this time last year expenses were \$197,458.78	

	Budget Ord	Actual	Remaining	Diff from last year
<u>Revenues</u>				
Ad Valorem Taxes	248,500	131,894	116,606	2,014
Gas Tax Refund	600	-	600	(247)
Franchise/Sales/Alcohol/Solid Waste/Liab. Ref.	111,550	46,037	65,513	1,000
Powell Bill (Restricted)	13,600	7,450	6,150	1,348
Contributions - Christmas Event	5,000	-	5,000	(750)
Officer Fees	100	32	69	(9)
Ballfield Rental	13,100	10,473	2,627	3,785
Space Rental	32,000	4,097	27,903	(5,449)
Permits and Fees	500	385	115	260
Interest (now includes all interest earned)	12	5,834	(5,822)	5,830
Miscellaneous	6,500	5,961	539	5,961
Total Revenues	431,462	212,162	219,300	13,742
		49%	At this time last year revenues were \$198,420.47	
Difference	(0)	11,059		

Town of Seagrove

General Fund Checking, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/10/2024

Reconciled by: seagrovetownclerk@centurylink.net

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	260,776.15
Checks and payments cleared (61).....	-47,701.48
Deposits and other credits cleared (16).....	20,264.04
Statement ending balance.....	<u>233,338.71</u>
Uncleared transactions as of 11/30/2024.....	-78,233.81
Register balance as of 11/30/2024.....	155,104.90
Cleared transactions after 11/30/2024.....	0.00
Uncleared transactions after 11/30/2024.....	-2,799.06
Register balance as of 12/10/2024.....	152,305.84

Details

Checks and payments cleared (61)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/24/2024	Check	5505	Lisa Phillips	-112.50
10/01/2024	Check	5525	Lisa Phillips	-142.50
10/15/2024	Check	5544	Lisa Phillips	-153.75
10/22/2024	Check	5558	Lisa Phillips	-135.00
10/22/2024	Check	5557	Anika Fink	-80.50
10/22/2024	Check	5553	Cody Rich	-125.00
10/29/2024	Check	5566	Randolph County Tax Depart...	-6.00
10/29/2024	Check	5564	Madison Baxter	-92.50
10/29/2024	Check	5563	Jonathan Jones	-90.00
10/29/2024	Check	5565	Randolph Communications	-105.49
10/29/2024	Check	5569	Rex Auman	-933.50
10/29/2024	Check	5568	Tri-County Tire and Wheel	-1,013.68
10/29/2024	Check	5562	Jason Auman	-250.00
10/29/2024	Check	5559	AT&T Mobility	-259.30
10/29/2024	Check	5567	Seagrove Fire Department	-13,326.74
10/29/2024	Check	5560	Frank Goodson Hauling	-620.00
10/29/2024	Check	5561	Jason Auman	-1,725.00
11/04/2024	Expense		NC Department of State Treas...	-1,638.78
11/04/2024	Expense		Intuit QuickBooks	-2.64
11/05/2024	Check	5576	Pepsi Bottling Ventures, LLC	-103.63
11/05/2024	Check	5578	Mark Hurley	-3,300.00
11/05/2024	Check	5575	Mike's Janitorial	-375.00
11/05/2024	Check	5571	Alliance Code Enforcement, L...	-150.00
11/05/2024	Check	5570	AAA Portable Toilets	-160.50
11/05/2024	Check	5572	Gardner Heating & Air, Inc.	-240.75
11/06/2024	Expense		Intuit QuickBooks	-1.02
11/06/2024	Expense		NC Department of Revenue	-386.00
11/12/2024	Check	5587	Seagrove Ulah Metro Water	-18.89
11/12/2024	Check	5589	Verizon Wireless	-38.05
11/12/2024	Check	5588	Verizon Wireless	-112.46
11/12/2024	Check	5585	NC Department of Revenue	-61.96
11/12/2024	Check	5591	Duke-Progress Energy	-32.34
11/12/2024	Expense		Intuit QuickBooks	-5.10
11/12/2024	Check	5592	First Bank	-3,079.89
11/12/2024	Check	5590	Whynot BP	-504.11
11/12/2024	Check	5583	Duke-Progress Energy	-44.30
11/12/2024	Check	5584	Duke-Progress Energy	-661.47
11/12/2024	Check	5581	Duke-Progress Energy	-157.91
11/12/2024	Check	5582	Duke-Progress Energy	-319.18
11/12/2024	Check	5580	Duke-Progress Energy	-184.14

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/12/2024	Check	5579	Cody Rich	-125.00
11/15/2024	Expense		Intuit QuickBooks	-1,721.71
11/15/2024	Expense		Intuit QuickBooks	-1,315.76
11/15/2024	Expense		Intuit QuickBooks	-311.68
11/15/2024	Expense		Intuit QuickBooks	-920.37
11/15/2024	Expense		Intuit QuickBooks	-881.20
11/19/2024	Check	5596	Jason Auman	-1,525.00
11/19/2024	Check	5597	KFX Fire Extinguishers	-923.41
11/19/2024	Check	5594	First Bank	-749.39
11/19/2024	Check	5599	Rex Auman	-987.50
11/19/2024	Check	5595	Jason Auman	-250.00
11/19/2024	Check	5598	REMC	-429.72
11/20/2024	Expense		Empower	-108.34
11/20/2024	Expense		Empower	-844.80
11/27/2024	Expense		Empower	-844.80
11/27/2024	Expense		Empower	-108.34
11/29/2024	Expense		Intuit QuickBooks	-920.38
11/29/2024	Expense		Intuit QuickBooks	-881.21
11/29/2024	Expense		Intuit QuickBooks	-103.89
11/29/2024	Expense		Intuit QuickBooks	-1,277.70
11/29/2024	Expense		Intuit QuickBooks	-1,721.70
Total				-47,701.48

Deposits and other credits cleared (16)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/04/2024	Deposit		Intuit QuickBooks	32.22
11/05/2024	Deposit			275.00
11/05/2024	Deposit			550.00
11/05/2024	Deposit			300.00
11/06/2024	Deposit		Intuit QuickBooks	30.00
11/12/2024	Deposit			4.50
11/12/2024	Deposit			35.00
11/12/2024	Deposit		Intuit QuickBooks	200.00
11/12/2024	Deposit			50.00
11/14/2024	Deposit		NC Department of State Treas...	47.43
11/14/2024	Deposit		NC Department of State Treas...	7,708.50
11/15/2024	Deposit			4,201.00
11/21/2024	Deposit		Randolph County	5,606.54
11/22/2024	Deposit		Randolph County	1,006.03
11/26/2024	Deposit		Intuit QuickBooks	55.82
11/26/2024	Deposit			162.00
Total				20,264.04

Town of Seagrove

Powell Fund Checking, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/03/2024

Reconciled by: seagrovetownclerk@centurylink.net

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance.....	33,776.80
Checks and payments cleared (2).....	-711.00
Deposits and other credits cleared (1).....	1.37
Statement ending balance.....	<u>33,067.17</u>
Register balance as of 11/30/2024.....	33,067.17

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/04/2024	Check	1191	Rex Auman	-382.50
11/25/2024	Check	1192	Rex Auman	-328.50
Total				-711.00

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/29/2024	Deposit			1.37
Total				1.37

Town of Seagrove

Luck's Checking, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/03/2024

Reconciled by: seagrovetownclerk@centurylink.net

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance.....	285,539.80
Checks and payments cleared (8).....	-37,892.67
Deposits and other credits cleared (3).....	1,099.94
Statement ending balance.....	<u>248,747.07</u>
Uncleared transactions as of 11/30/2024.....	901.79
Register balance as of 11/30/2024.....	249,648.86

Details

Checks and payments cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/05/2024	Check	1539	Gold Hill Road Mulch	-535.00
11/05/2024	Check	1542	Wake AE PLLC	-12,200.00
11/13/2024	Check	1543	Thompson Roofing Services	-2,993.00
11/13/2024	Check	1535	Goldston's Concrete and Sept...	-14,750.00
11/19/2024	Check	1544	Randolph Communications	-632.11
11/21/2024	Check	1546	Donald Cross Construction	-2,500.00
11/25/2024	Check	1548	D-Blaze	-3,556.15
11/26/2024	Check	1545	Dean Lail	-726.41
Total				-37,892.67

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/12/2024	Deposit			150.00
11/26/2024	Deposit			183.65
11/29/2024	Deposit			766.29
Total				1,099.94

Town of Seagrove

Luck's Savings, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/03/2024

Reconciled by: seagrovetownclerk@centurylink.net

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	5,763.75
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>5,763.75</u>
Register balance as of 11/30/2024.....	5,763.75

Town of Seagrove

First Horizon, Period Ending 11/30/2024

RECONCILIATION REPORT

Reconciled on: 12/10/2024

Reconciled by: seagrovetownclerk@centurylink.net

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance.....	829,240.95
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	237.89
Statement ending balance.....	<u>829,478.84</u>

Register balance as of 11/30/2024.....829,478.84

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
11/29/2024	Deposit			237.89
Total				237.89

November 2024

Seagrove Police Department: Officer _____ Unit Number # _____ Patrol Log
Week Date Start: ____/____/____ Week Date End: ____/____/____

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Miles								
Training								
Hours								
Court	3							
Interviews	8							
Warrants Served								
Warrants Drawn								
On View Arrest								
Criminal Citation								
Involuntary								
DWI								
Traffic Citation	7							
Traffic Warning Citation	16							
Traffic Assist								
Officer Assist	2							
Traffic Accident	2							
Domestic								
Fight								
Alarm	5							
Armed Person								
Suspicious Person	12							
Suspicious Vehicle	8							
Citizen Assist	4							
Larceny								
B & E								
Trespass	1							
Juvenile								
Business Check	59							
Seagrove School	29							
Code # 1	4							
Arrest Report								
Found Property								
Misc Report	9							
Misc Call	13							
Drugs Seized								

Additional Notes: ARSON Walker Street Female arrested all hang up

Low Music
complaint (Little Lane Rd) area

Drunk Driver
Call

Illegal Dumping
N. Broad St.

Signed by: _____
Date: ____/____/____

ATV
Disturb.
(Spring St.)